

# Bank of South Texas



## APPLICATION FOR EMPLOYMENT

Our policy is to provide equal employment opportunity to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, ancestry, physical or mental handicap, or veteran status.

Date: \_\_\_\_\_

Name: Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (\_\_\_\_\_) \_\_\_\_\_ Social Security # \_\_\_\_\_

Position applying for \_\_\_\_\_

How did you hear of this opening \_\_\_\_\_

When can you start \_\_\_\_\_ Desired Wage \$ \_\_\_\_\_

Are you a U. S. citizen or otherwise authorized to work in the U. S. on an unrestricted basis [  ] Yes [  ] No

Are you looking for full time employment [  ] Yes [  ] No

If no, what hours are you available \_\_\_\_\_

Have you ever been convicted of a felony [  ] Yes [  ] No

If yes, please describe conditions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Education

School Name and Location	Year	Major	Degree
High School _____	_____	_____	_____
College _____	_____	_____	_____
College _____	_____	_____	_____
Other Training _____	_____	_____	_____

In addition to your work history, are there other skills, qualifications, or experience we should consider:

\_\_\_\_\_

\_\_\_\_\_

Employment History: (start with most recent employer)

Company Name \_\_\_\_\_

Address \_\_\_\_\_ Telephone # \_\_\_\_\_

Date Started \_\_\_\_\_ Starting Wage \$ \_\_\_\_\_ Starting Position \_\_\_\_\_

Date Ended \_\_\_\_\_ Ending Wage \$ \_\_\_\_\_ Ending Position \_\_\_\_\_

Name of Supervisor \_\_\_\_\_ May we contact? [ ]Yes [ ]No

Responsibilities \_\_\_\_\_

\_\_\_\_\_

Reason for leaving \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_ Telephone # \_\_\_\_\_

Date Started \_\_\_\_\_ Starting Wage \$ \_\_\_\_\_ Starting Position \_\_\_\_\_

Date Ended \_\_\_\_\_ Ending Wage \$ \_\_\_\_\_ Ending Position \_\_\_\_\_

Name of Supervisor \_\_\_\_\_ May we contact? [ ]Yes [ ]No

Responsibilities \_\_\_\_\_

\_\_\_\_\_

Reason for leaving \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_ Telephone # \_\_\_\_\_

Date Started \_\_\_\_\_ Starting Wage \$ \_\_\_\_\_ Starting Position \_\_\_\_\_

Date Ended \_\_\_\_\_ Ending Wage \$ \_\_\_\_\_ Ending Position \_\_\_\_\_

Name of Supervisor \_\_\_\_\_ May we contact? [  ]Yes [  ]No

Responsibilities \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Attach additional information necessary.

I certify that the facts set forth in this application for employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements on this application shall be considered sufficient cause for dismissal. This company is hereby authorized to make any investigations of my prior educational and employment history. I understand that employment at this company is "at will" which means that either I or this company can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment will continue on that basis. I understand that no supervisor, manager, or executive of this company, other than the president has the authority to alter the foregoing.

Signature \_\_\_\_\_

Date \_\_\_\_\_

# Bank of South Texas

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## DISCLOSURE TO INDIVIDUALS APPLYING FOR EMPLOYMENT WITH BANK OF SOUTH TEXAS

Bank of South Texas hereby discloses to you that in connection with your application for employment upon receipt of your written authorization to do so, Bank of South Texas may obtain one or more consumer reports and background checks for employment purposes.

If Bank of South Texas employs you, it may periodically obtain consumer reports for employment purposes for the purpose of evaluating you for promotion, reassignment, or retention as an employee.

This disclosure is made in accordance with section 604(b)(2)(A) of the Fair Credit Reporting Act effective October 1, 1997.

# Bank of South Texas

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## Written Authorization to Obtain Consumer Reports and Background Checks for Employment Purposes

I, the undersigned, have received from Bank of South Texas a disclosure to individuals applying for employment with Bank of South Texas. I have read the disclosure and understand its contents. After reading the disclosure, I give my authorization to Bank of South Texas to obtain Consumer reports and Background checks for employment purposes. I understand that if I become an employee of Bank of South Texas, this authorization will continue in effect to authorize Bank of South Texas to periodically obtain consumer reports for employment purposes for evaluating me for promotion, reassignment, or retention as an employee.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### References:

1.) Name: \_\_\_\_\_ Phone# \_\_\_\_\_ Employer \_\_\_\_\_

2.) Name: \_\_\_\_\_ Phone# \_\_\_\_\_ Employer \_\_\_\_\_

3.) Name: \_\_\_\_\_ Phone# \_\_\_\_\_ Employer \_\_\_\_\_